

Internet and Computer Technology Acceptable Usage Policy **Unity Christian School – 2011-2012**

In keeping with our school's mission and vision, Unity Christian School utilizes a wide variety of technology to support the use of 21st century teaching methods. Our resources are used to facilitate communication in support of research and education and help engage our students as they meet their unique academic and God-given potential. **ACCESS IS A PRIVILEGE NOT A RIGHT.** Access entails responsibility.

Students utilizing school-provided technology are responsible for appropriate behaviour. What follows applies to all of Unity's resources, including UCS laptops, hallway computers and library computers at all times (not just during school hours). This also includes the use of Unity's WIFI and any use on iPods, cell phones and other comparable digital devices. The main library computer and all office computers are off limits to students unless teachers give specific permission. The **Acknowledgement Form MUST be signed** and handed into the office before the student may use ANY school computers.

Students are reminded that any bullying that occurs on-line at Unity Christian School will be dealt with in the same way that face-to-face bullying is dealt with. Unity Christian School has zero tolerance for any form of bullying.

Users of school-provided computers and the school network are encouraged to:

- conduct appropriate on-line research.
- ask for help when conducting research.
- enjoy using our computers and all technology.
- treat equipment with care.
- explore creation on-line in a discerning and Godly way.

Users of school-provided computers and the school network are not permitted to:

- put down, discriminate against or use derogatory language towards anyone. This includes communication that occurs on-line at Unity Christian School.
- attempt to gain access to unauthorized files, access another individual's materials, information or files or change passwords.
- share passwords or computer profiles, or use another student's passwords or profile for ANY REASON. Students are responsible for their own profiles and the contents of their own profile.
- tamper with, disconnect or abuse hardware.
- install, remove or exchange any hardware or software component.
- install, copy or knowingly infect a computer system with a virus program or a program designed to violate network security and/or integrity.
- delete, rename, move, copy or change any file or its properties other than her/his own personal files.
- violate copyright laws or otherwise use the intellectual property of another individual or organization without permission.

- violate any local, provincial or federal statute.
- access, upload, download or distribute material that would be considered criminal for a minor or offensive in our community.
- vandalize, damage or disable the property of another individual or organization.
- use “Anonymous Proxy” websites to mask internet activity or bypass firewall filters.
- print to any school device with the exception of the upstairs photocopier.

Grade 7s are not permitted to:

- use Facebook.
- use online chat services.

Unity Wireless Access

- Wireless access at Unity Christian School is for laptops only.
- iPods and smart phones should only be connected wirelessly with a teacher’s permission.

For School-Provided Laptops (Mobile Computer Lab or C.O.W.)

- Any non-class usage of school laptops requires that students sign out the laptop they are using. Access must be obtained from a teacher.
- Laptops MUST be correctly returned to the storage bay of the same number and PLUGGED IN to charge.
- Horseplay is STRICTLY FORBIDDEN with or around any school laptop.

These rules will be enforced, and any infraction may result in the loss of computer privileges and further discipline. Infractions will be dealt with on a case by case basis.

Detach form here and keep this part

Return this part

Acknowledgment - Internet and Computer Technology Acceptable Usage Policy

By signing this, I have reviewed and discussed this policy with my child, and I understand that my child accepts this policy and is held accountable for his/her conduct and activity while using school-provided computer technology.

(Please complete a separate sheet for each student and return to the Middle/High School Office by Sept 15th, 2011.) Print clearly

Parent’s Name _____

Student’s Name _____

Parent’s Signature _____

Student’s Signature _____